

FINANCE AND ACCOUNTING COMMITTEE

December 3, 2019

1st Floor Conference Room

7:00 p.m.

Members Present

Jerry Guth
Art Carter
Kristi Leonard
Harvey Mandel
Steve Borowski

Members Absent

Others Present

Michael Doyle
Julie Sachs
Sherri Hawkins
Andrea Sweeney
Ken Erickson

The meeting was called to order by Chair Guth.

Motion by Carter, seconded by Leonard to approve the minutes of the November 5, 2019, meeting. Motion carried.

The committee discussed Resolution 12-2-19 (Resolution Approving Contract with K2ITs - Contracts over \$75,000). **Motion by Carter, seconded by Borowski to approve the Resolution and take it to the December county board meeting. Motion carried.**

The committee discussed Resolution 12-8-19 (Resolution Approving Fund Transfer to Finance Department). **Motion by Borowski, seconded by Mandel to approve the Resolution and take it to the December county board meeting. Motion carried.**

The committee discussed the contract with Computers Nationwide. **Motion by Carter, seconded by Leonard to approve the contract with Computers Nationwide, see Exhibit 1. Motion carried.**

The committee received the Treasurer's report, *see Exhibit 2*. **Motion by Mandel, seconded by Borowski to approve the aforementioned. Motion carried.**

The committee discussed Ordinance 19-1201 (Modification Relating to Overpayments and Underpayments Received by the County). **Motion by Leonard, seconded by Mandel to approve the Ordinance and take it to the December county board meeting. Motion carried.**

The committee discussed Resolution 12-4-19 (Tax Deed Properties). **Motion by Borowski, seconded by Carter to approve the Resolution and take it to the December county board meeting. Motion carried.**

The committee discussed Resolution 12-5-19 (Uncalled for Orders). **Motion by Leonard, seconded by Carter to approve the Resolution and take it to the December county board meeting. Motion carried.**

The committee discussed the Investment Policy. No changes were made, see *Exhibit 3*. **Motion by Carter, seconded by Mandel accept the Policy. Motion carried.**

The committee discussed the Banking RFP, see *Exhibit 4*. **Motion by Carter, seconded by Borowski to approve the aforementioned. Motion carried.**

The committee discussed the Indirect Cost Plan. **Motion by Carter, seconded by Mandel to approve the contract with Diversified Services Network, Inc. Motion carried.**

The committee discussed DHS Audit Finding. **Motion by Borowski, seconded by Leonard to approve the letter to Matthew Russell, Office of Inspector General, Department of Health Services. Motion carried.**

The committee discussed the Baker Tilly contract. **Motion by Mandel, seconded by Carter to approve the contract. Motion carried.**

The committee discussed the finance office staffing. **Motion by Carter, seconded by Leonard to approve paying Donna Klosterman \$28.55 per hour. Motion carried.**

The committee discussed the Wisconsin Counties Utility Tax Association, see *Exhibit 5*. **Motion by Carter, seconded by Mandel to approve paying the dues of \$75.57 for 2020. Motion carried.**

The committee discussed Resolution 12-9-19 (Resolution Approving County Radio Contract). **Motion by Borowski, seconded by Mandel to approve the Resolution and take it to the December county board meeting. Motion carried.**

Motion by Mandel, seconded by Leonard to pay the bills, see *attached*. Motion carried.

Motion by Borowski, seconded by Carter to adjourn. Motion carried.